

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
Work Session**

MAY 14 2018

The meeting of the Board Work Session convened on May 14, 2018 at 7:00 PM at the Wattsburg Area Elementary School.

Dr. Bill Hallock, Mr. Josh Paris, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Ken Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; and Mrs. Vicki Bendig, Business Administrator. Mr. Eric Duda and Mrs. Julie Pikiwicz, were absent.

Roll Call

Dr. Pushchak announced that the Board met in Executive Session for the Superintendent review and other personnel matters prior to the meeting this evening.

No visitors requested addressing the Board.

Guest & Citizen  
Comments

During the Superintendent's Report, Mr. Berlin introduced Senator Daniel Laughlin who addressed the Board regarding House Bill 648, which would limit cross-filing of school board members if it becomes law. Senator Laughlin then fielded questions from board members regarding other pending legislation and took time to speak with students who attended the meeting.

Superintendent's  
Report

Mrs. Bendig gave the General Fund Treasurer's Report: \$7,982,755.88 and a review the of Checks Already Written Exhibit A1 Checks Already Written: \$153,154.38. A full treasurer's report will be given at the May 21, 2018 meeting.

Treasurer's  
Report

The Board discussed the appointment of the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2018-2019 fiscal year. This item to be placed on the May 21, 2018 agenda.

School District  
Solicitor for  
2018-2019

The Board discussed the election of Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2018-2019 fiscal year and to authorize Justin Terrill to be the designated signatory. This item to be placed on the May 21, 2018 agenda.

Elect Treasurer  
for 2018-2019

The Board discussed Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2018-2019 fiscal year. This item to be placed on the May 21, 2018 agenda.

Depository for  
2018-2019

The Board discussed the appointment of Berkheimer Associates as the current delinquent per capita collector for the 2018-2019 fiscal year. This item to be placed on the May 21, 2018 agenda.

Per Capita  
Collector

The Board discussed the General Fund Budgetary Transfers totaling \$1,004,132.63. This item to be placed on the May 21, 2018 agenda.

Budgetary  
Transfers

The Board discussed the termination of the snow removal contract with Empire Snow Management Inc. and to authorize the administration to notify Empire of termination. This item to be placed on the May 21, 2018 agenda.

Termination of  
Snow Removal  
Contract

The Board discussed the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space July, 1, 2018 through June 30, 2019. This item to be placed on the May 21, 2018 agenda.

Classroom Lease  
Agreement

The Board discussed the additions to the Kelly Educational Staffing and the service personnel substitute lists. These items to be placed on the May 21, 2018 agenda.

Substitute Lists

The Board discussed the appointment of:

Personnel  
Appointments

- o Matthew Calabrese as Assistant Principal at Wattsburg Area Elementary Center at the salary of \$68,000 effective July 1, 2018.
- o Nicole Bennett as Long-Term Substitute for WAMS at Master's, Step 1, \$42,732.00 anticipated April 30, 2018 through June 8, 2018.
- o Anna Mayle as Long-Term Substitute for WAEC at Bachelors, Step 1, \$41,632 anticipated May 7, 2018 through June 8, 2018.
- o Rebecca Heitzenrater, Staci Wright, Therese Wells, Dorene Johnston, Anne D'Albora and Michael Pettinato as Extended School Year Special Education Aides for the summer of 2018 to be paid at contractual rate according to the WASD/WESPA Local 2 Collective Bargaining Unit Agreement.
- o Cheryl Elder as Custodian, Level II, Class B, 7.50 hour/day, 235 days/year at the rate of \$12.92/hour effective May 8, 2018.
- o Lottie Kalka as Custodian, Level II, Class B 6.50 hours/day, 210 days/year at the rate of \$12.92/hour effective May 22, 2018.

These items to be placed on the May 21, 2018 agenda.

The Board discussed the resignations of Carrie Burlingham, SHS Cafeteria Aide effective April 18, 2018; Christopher Boyd, WAMS Teachers effective June 30, 2018; and Kim Ragen, WAMS Aide effective May 14, 2018. This item to be placed on the May 21, 2018 agenda.

Personnel  
Resignations

The Board discussed the following conference requests:

Conference  
Requests

- o Heather Hedderman to attend SHARE Northwest on May 9, 2018 in Erie, PA. Estimated cost \$100. Funds from Professional Development.
- o Steven O'Donnell to attend Keystone Summit July 23-27, 2018 in Shippensburg, PA. Estimated cost \$262.41. Funds from Professional Development.
- o Janet Mullaney to attend School Nutrition Association Annual National Conference 2018 in Las Vegas, July 9-12, 2018. Estimated cost \$450. Funds from Cafeteria Travel.  
Vince DiMichele to attend Social Anxiety: Step by Step Techniques to Overcome, June 15, 2018 in Edinboro, PA. Estimated cost: \$65.00. Funds from Professional Development.

This item to be placed on the May 21, 2018 agenda.

The Board discussed the agreement between Regional Health Service and Wattsburg Area School District for Certified Athletic Trainer Services effective August 1, 2018 and terminating July 31, 2021. This item to be placed on the May 21, 2018 agenda.

Regional Health  
Services Athletic  
Trainer  
Agreement

The Board discussed an Intermittent Family Medical Leave of Absence for Linda Johnson, Secretary WAEC beginning May 1, 2018. This item to be placed on the May 21, 2018 agenda.

Leave Request

The Board discussed the tuition reimbursement request. This item to be placed on the May 21, 2018 agenda.

Tuition  
Reimbursement

The Board discussed Ryan Alloway, Danielle Turner, and Braydon White as Technology Summer Help at \$10.00/hour effective June 11, 2018. This item to be placed on the May 21, 2018 agenda.

Technology  
Summer Help

The Board discussed the resolution for retirement incentive for professional employees. This item to be placed on the May 21, 2018 agenda.

Resolution for  
Retirement  
Incentive

Dr. Pushchak requested that the Superintendent's Performance Evaluation and incentive of 3% per the Superintendent Contract Agreement be added to the May 21, 2018 agenda.

Superintendent  
Performance  
Evaluation  
Incentive

Dr. Pushchak announced that a Policy Committee meeting was held prior to the meeting this evening.

The Board discussed the review of the administrative guidelines for Policy 808 Food Services. This item to be placed on the May 21, 2018 agenda.

Review of  
Administrative  
Guidelines

The Board discussed the first reading of policies:

- o Policy 105 Curriculum
- o Policy 138 Language Instruction Education Program for English Learners
- o Policy 239 Foreign Exchange Students
- o Policy 906 Public Complaint Procedures
- o Policy 918 Title I Parent and Family Engagement

Policies First  
Reading

This item to be placed on the May 21, 2018 agenda.

The Board discussed the seniors who meet all graduation requirements to receive a Seneca High School diploma. This item to be placed on the May 21, 2018 agenda.

Graduating  
Seniors

The Board discussed the implementation of AGA Series for Algebra I, II and Geometry courses for the 2018-2019 school year. This item to be placed on the May 21, 2018 agenda.

Math Programs  
SHS

The Board discussed the Erie County Special Education Transition Operating Agreement. This item to be placed on the May 21, 2018 agenda.

Erie Co. Special  
Education

The Board discussed homebound instruction for a WAMS student beginning May 9, 2018 with the anticipated ending date of June 7, 2018. This item to be placed on the May 21, 2018 agenda.

Transition  
Agreement  
Homebound  
Instruction

The Board discussed the transportation requests and ratification of field trips since last meeting. This item to be placed on the May 21, 2018 agenda.

Transportation  
Requests

The Board discussed the Durham bus driver additions. This item to be placed on the May 21, 2018 agenda.

Durham Bus  
Drivers

The Board discussed the resignation of Patrick Rose, Pit Orchestra Director. This item to be placed on the May 21, 2018 agenda.

Extra-Curricular  
Resignation

The Board discussed the following extra-curricular appointments:

Extra-Curricular  
Appointments

- o James Caspar as Pit Orchestra Director at the compensation amount of \$535.00.
- o William Kuhn III as Audio Visual Manager, Step 1, \$1,691.
- o Pam Burdick as a substitute for WAMS Academic Support for the 2017-2018 school year at the hourly rate of \$22.03

This item to be placed on the May 21, 2018 agenda.

The Board discussed the appointment of Scott Bollheimer as head football coach for the 2018-2019 school year at Step 6, \$6,205. This item to be placed on the May 21, 2018 agenda.

Athletic  
Appointment

The Board discussed Timea Kardos as an addition to the WASD Volunteer List. This item to be placed on the May 21, 2018 agenda.

WASD  
Volunteer List

Mr. Berlin shared that it was thought that the Director position for Erie County Technical School would be the current principal, but that he declined the position so another candidate has been selected who is tentatively scheduled go to the JOC board next week.

Erie County  
Technical School

Dr. Pushchak shared that the Northwest Tri-County IU5 Teachers' Agreement is scheduled to ratify in June.

Northwest Tri-  
County  
Intermediate  
Unit

There being no further business, by motion by Dr. Hallock, seconded by Mr. Snippet, the meeting was adjourned at 7:27 p.m.

Adjournment

Signature on File  
Vicki Bendig  
Board Secretary